



**ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Solicitation: IFB 8200 LGB1006

Addendum No: 1

Date of Addendum: 09/2/2020

This addendum is to incorporate the following changes to the above-referenced solicitation:

1. Questions:

Q.1. Please clarify who is responsible for providing the water/water source for the power washing activity? If the City, please elaborate on the process for learning the source locations and gaining access?

The City will supply the water source, and the department SPOC will work with the Contract Manager to identify the water source locations.

Q.2. How will the City evaluate vendors that provide an innovative process for work order submittal, tracking, and management that results in the City's ease of the work order process and quicker response times?

Refer to the Solicitation Instructions, Section 7.1 - Award Determination for more information.

Q.3. Regarding invoicing - the Invoices are to be emailed or mailed to the address listed on EACH PURCHASE ORDER? If physical location, how does that impact the 30-Day Invoice processing?

Refer to the Scope of Work document for email and address location information, Section 9.0. Refer to the Terms and Conditions document, Sections 1.3 and 1.4 for 30-Day processing.

Q.4. What is the process for the Contractor's agreeing to accept payment choice by either credit card, check, or Electronic Funds Transfer?

Refer to the Terms and Conditions document, Section 1.4.

Q.5. Is there a Good Faith Effort Plan required?

Refer to the Terms and Conditions document, Section 1.3.2.

Q.6. If a bid is submitted by email, please confirm the correct email, and how will Contractor receive the date stamp received?

The City will not accept bids submitted via email. Refer to the Solicitation Instructions, Section 5 Offer Submission.

Q.7. If a bid is submitted in-person, is that allowed during COVID19 "Stay-At-Home" actions? If allowed, please confirm the correct address for delivery and if the date stamp will be provided?

The submittal instructions and address locations are listed in the Solicitation Instructions, Section 5 Offer Submission.

2. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

ACKNOWLEDGED BY (Contractor Signature):

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.